

# Good Deeds Grant Application example

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*Community Foundation of Wabash County*

## *Good Deeds Grant Application example*

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Note: In draft form, you can save your work at any time and return to it to continue composing your proposal. Once you submit your application, you cannot edit the form. Please review your answers before submitting.

**What are Simple Good Deeds Grants?** Simple Good Deeds Grants are small to mid-sized grants (typically \$5,000.00 or less) that help nonprofit organizations meet the basic needs of Wabash County citizens and provide enrichment experiences for those with limited resources and opportunities. Preference will be given to organizations who are centrally located in Wabash County.

**Community Foundation staff will carefully review your application and may request additional information.**

Please note that organizations will not be awarded Good Deeds Grants more than once during a calendar year. For example, if an organization is awarded a Good Deeds Grant in the spring cycle, the organization should wait until the following spring to apply again.

**Organizations applying for the first time or organizations that have a new grant-writer must make an appointment for orientation with Julie Garber at the Foundation before submitting an application. Experienced grant-writers may submit without an appointment.**

### **Organization Name\***

*Character Limit: 250*

### **Principle Contact Person for the Project or Proposal\***

*Character Limit: 250*

### **Is your Organization a 501c3 as designated by the IRS?\***

Please note: Any nonprofit organization with a sustained and consistent presence in Wabash County or any organization doing charitable work that serves Wabash County citizens may also apply to the Community Foundation's Good Deeds grant program.

#### **Choices**

Yes

No

### **If not a 501c3, what is your nonprofit designation?**

*Character Limit: 250*

## Organization EIN\*

*Character Limit: 250*

## Project Name\*

*Character Limit: 100*

## Grant Information\*

Summarize the specific project for which you are seeking funding. Include information about activities to be conducted and/or equipment to be purchased. *If you are proposing to partner with another nonprofit organization, please include a letter from that organization verifying their interest in your proposal.*

*Character Limit: 3000*

## Letter of Support

If you have a letter of support from an organization receiving your services related to this application, upload it here.

*File Size Limit: 2 MB*

## Goals\*

*This section asks what would change in Wabash County by using a grant to address this problem.*

Express these changes as goals, such as "Our goal is to increase the capacity of the food pantry to store more protein by purchasing a freezer."

*Character Limit: 2000*

## Project Start Date\*

*Character Limit: 10*

## Project End Date\*

*Character Limit: 10*

## Similar Programs\*

Who else offers similar programs in your service area? How do you work with other providers in your community?

*Character Limit: 1000*

## Program Participants\*

Estimated number of Wabash County program participants that will benefit from this project.

*Character Limit: 50*

### Communities Served\*

Number of Wabash County communities served.

(There are nine Wabash County communities: Wabash, Manchester, Lagro, Roann, LaFontaine, Laketon, Liberty Mills, Somerset, Urbana)

*Character Limit: 50*

### Geographic Area Served\*

In applying for this grant, I will be serving Wabash County

#### Choices

As a resident of Wabash County

To provide a service to Wabash County

Our organization is centrally located in Wabash County

## *Repeat Grantee*

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Have you previously received a Community Foundation Good Deeds Grant?\*

#### Choices

Yes

No

### Previous grant, final report submitted?

If you received a Good Deeds grant from the Community Foundation in the past, have you submitted your final report?

#### Choices

Yes

No

## *Revenue For Proposed Project Only, Not Entire Organization*

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### Revenue for proposed project ONLY, not entire organization

Provide a budget that shows both projected and actual revenue for this grant request.

#### Example:

Community Foundation of Wabash County - Grant request - Requested - \$3,000

Other Grant - Duke Energy Foundation Grant - Requested - \$5,000

Revenue from fundraisers - Golf Outing - Received - \$1,000

Revenue	Revenue Source	Other funding description/details (100 character limit)	Requested or Received	Amount
Revenue #1				
Revenue #2				
Revenue #3				
Revenue #4				
Revenue #5				
Revenue #6				
Revenue #7				
Revenue #8				
Revenue Totals				

*Expenses For Proposed Project Only, Not Entire Organization*

**This Grant does not fund salaries or the normal daily cost of doing business.**

**Expenses for proposed project ONLY, not entire organization**

Provide a budget that shows both projected and actual expenses for the proposed project.

**Example:**

Equipment/Supplies - lumber - purchased - \$550

Marketing/Advertising - billboard - purchased - \$800

Printing/Copying - paper and toner - projected - \$500

Expenses	Expense Category	Expense description/details (100 character limit)	Projected/Purchased	Expense Amount
Expenses #1				
Expenses #2				
Expenses #3				
Expenses #4				
Expenses #5				
Expenses #6				
Expenses #7				

<b>Expenses #8</b>				
<b>Expenses total</b>				

## *Surplus/Deficit*

### **Surplus/(Deficit) For Proposed Project\***

Total Revenue minus Total Expense

*Character Limit: 20*

## *Uploads*

### **List of Current Organizational Staff and Governing Board\***

Upload a list of members of the organization's current staff and governing board.

*File Size Limit: 6 MB*

### **Current Year-End Financial Statement\***

Upload the most current year-end financial statement for the organization.

*File Size Limit: 6 MB*

### **Capital Purchases**

If you are applying for equipment, materials, or other capital purchases, you must upload two competing quotes.

*File Size Limit: 6 MB*

## *Electronic Signature*

### **I have read the Grant Application Guidelines\***

<http://www.cfwabash.org/grants/applying-for-grants>

Please check the yes box to indicate you have read the Grant Application Guidelines.

### **Choices**

Yes

## Share information

Please check box if we may share information in your application with other organizations that may be able to assist your organization with funding.

### Choices

Yes

## Final Report Requirement\*

A final report is required within one year of the grant award.

*Final reports must be submitted to remain eligible to apply for future grants.*

I will submit a final report by the deadline.

### Choices

Yes

The Community Foundation makes grants with the understanding it has no obligation or commitment to provide additional support to grant recipients. All grants are awarded for a one-year period. Approved grants must be used within the grant period or funds will be forfeited.

## Board Representative Signature\*

To the best of my knowledge and belief, statements in this grant application are true and correct; the governing body of the applicant has duly authorized the document, and the applicant organization will comply with applicable laws, regulations, terms and conditions in effect at the time of the grant. I understand that the Community Foundation, in evaluating this grant application, may review any and all of the information submitted as part of this request with advisors of the Community Foundation's choosing. I understand and support this proposal and commit the resources as outlined for the successful implementation of the proposed project. I agree that the funds requested, if granted, will be used exclusively for the purposes outlined in this proposal. Further, I attest that neither I as author of this application nor any individual from the applicant organization will unfairly benefit financially from this award.

*Character Limit: 250*

## Chief Executive Officer/Executive Director/Principal\*

To the best of my knowledge and belief, statements in this grant application are true and correct; the governing body of the applicant has duly authorized the document, and the applicant organization will comply with applicable laws, regulations, terms and conditions in effect at the time of the grant. I understand that the Community Foundation, in evaluating this grant application, may review any and all of the information submitted as part of this request with advisors of the Community Foundation's choosing. I understand and support this proposal and commit the resources as outlined for the successful implementation of the proposed project. I agree that the funds requested, if granted, will be used exclusively for the purposes outlined in this proposal. Further, I attest that neither I as author of this application nor any individual from the applicant organization will unfairly benefit financially from this award.

*Character Limit: 250*

