

Sample Resumé of Activities and Interests

The application for scholarships from the Community Foundation of Wabash County asks you to submit a resumé of your school-related activities and your personal interests and accomplishments. This is a sample resumé only. Replace information here with information that highlights your strengths.

Name

Address

Phone number

E-mail (if available)

Objective: Name the college you are planning to attend (if you know). Tell what degree you will be pursuing and what career field you plan to enter after college. For example, a good objective is “To attend Manchester University and major in English and political science in order to pursue a career as a journalist.”

Skills/Personal Attributes: Record in paragraph or list form your strengths and positive qualities that give insight into your character. Consider using these and similar adjectives when describing yourself: organized, detailed, dependable, positive, outgoing.

- Dedicated leader
- Excellent communication skills
- Creative
- Organized
- Strong work ethic

Honors and Awards: List up to five awards, honors, or scholarships you’ve achieved and the dates you received them.

- National Merit Semi-Finalist, 2015
- Indiana All State Choir, 2013-2014
- Lamp of Learning Academic Achievement Award, 2014-2015

High School Activities: List up to seven school activities, such as clubs and organizations, offices held, membership on sports teams.

- Yearbook Staff, 2012-present, Editor in Chief (2014-2015)
- Swim Team, 2012-2016, varsity team captain (2015-2016)
- Choir, 2012-present
- Spanish Club, 2013-2015

Community and Volunteer Activities: List up to three community and volunteer activities, such as scouts, church, service clubs.

- Volunteer for Meals on Wheels, Summers 2014-2016
Deliver 3-5 meals to senior citizens every Saturday
- Team leader, church youth group, 2015
Coordinated over 50 youth members on a two-week mission trip

Leadership Experience: List up to five leadership positions you have held in school or community organizations.

- President of FFA (2014-2015), Secretary of church youth group (2013-2015), junior coordinator of Relay for Life (2014).

Work Experience: Starting with the most recent and working back in time, list employers, dates positions held, and number of hours worked in the summer and during the school year.

- Summer gymnastics camp instructor, YMCA, 2014-present
- Shelver, town library (2013-2015)

Interests: List up to four personal interests, such as 4-H, music, drama, speech, dance, band, sports, etc.

- Band member, Civic Symphony, 2013-2015
- Active member in 4-H (Sheep-8 years, photography-10 years), 2006-2016